

## Module specification

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Module code	CMT439
Module title	Study Skills
Level	4
Credit value	20
Faculty	FAST
Module Leader	Steffan Owens
HECoS Code	100444
Cost Code	GACT

### Programmes in which module to be offered.

Programme title	Is the module core or option for this programme
BSc(Hons) Music and Sound Technology BSc(Hons) Television and Production Technology BSc(Hons) Professional Sound and Video. BA (Hons) Media Production.	Core

### Pre-requisites

None

### Breakdown of module hours

Type of Module hours	Amount
Learning and teaching hours	36 hrs
Placement tutor support	0 hrs
Supervised learning e.g., practical classes, workshops	0 hrs
Project supervision (level 6 projects and dissertation modules only)	0 hrs
<b>Total active learning and teaching hours</b>	36 hrs
Placement / work based learning	0 hrs
Guided independent study	164 hrs
<b>Module duration (total hours)</b>	200 hrs

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Initial approval date	September 2021
With effect from date	September 2021
Date and details of revision	

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Version number	1

## Module aims.

The module aims to ensure that all students receive appropriate grounding in core academic skills, personal and professional skills to include relevant IT and digital literacy required for successful study at higher education level and progression through the degree programmes, and applying them to the modules within the programme.

## Module Learning Outcomes - at the end of this module, students will be able to:

1	develop familiarity and confidence of the application and development of core study skills including; , information retrieval, research and analysis, idea development, formulation of argument, presentation methods, academic writing
2	gain academic and IT/digital literacy skills illustrating evidenced practice in the use and application of approaches appropriate for respective subject study
3	develop further personal transferable and lifelong learning skills and abilities including; CV writing and formulation, organisational skills, consideration of the organisation of interpersonal and professional relationships, career management. development

## Assessment

Indicative Assessment Tasks:

This section outlines the type of assessment task the student will be expected to complete as part of the module. More details will be made available in the relevant academic year module handbook.

All students will be required to submit a Portfolio which will contain the following elements:

- Personal Development Planning portfolio incl. reflective record of sessions, and detailed CV or media presence in the form of Blog, wordpress, Vlog
- A 10 minute Presentation on a topic related to the themes of media production music/sound broadcasting, media communications together with a research record and reflective evaluation.

Assessment number	Learning Outcomes to be met	Type of assessment	Weighting (%)
1	1-3	Portfolio	50%
2	1-3	Presentation	50%

## Derogations

N/A

## **Learning and Teaching Strategies**

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The Active Learning framework (ALF) embraces accessible, engaging and flexible approaches to learning, teaching and assessment in order that students are afforded the very best opportunities to engage actively with their learning.

- Flexible, innovative, relevant and accessible assessment and feedback practices that optimise student engagement and achievement within a healthy learning environment;
- An approach to research informed-teaching that champions active and engaged inquiry and curiosity through useful, active, applied research and scholarship.

Ref Glyndŵr Staff handbook 2021

The module will be delivered to engage with ALF. The ALF model will be used to deliver asynchronous and synchronous lectures and content. The module will be delivered using an appropriate range of teaching and learning strategies including whole group lectures and presentations, seminars and tutorials, directed access to on-line materials and testing resources, in-session exercises and presentations.

Key elements of study skills will be directed towards subject-specific content, and draw directly upon staff expertise, as elements of the module are taught by subject skills specialists such as the careers team, Library staff, IT specialists.

## **Indicative Syllabus Outline**

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The syllabus will modulate through essential academic and study skills knowledge and practices required for HE study, and are elements specific to the study of respective subject study.

- Note-taking and information retrieval
- Effective use of lectures and seminars
- Project planning.
- Research methods and skills, presentations, academic writing, critical thinking.
- Use of VLE's
- IT and Digital literacy skills
- Use of software to support modules in chosen area of study
- Work experience guidance
- Careers workshop
- Presentation skills
- Academic study skills incl. Library resources workshop
- Referencing and plagiarism workshop

## **Indicative Bibliography:**

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Please note the essential reads and other indicative reading are subject to annual review and update.

### **Essential Reads**

*The student is not expected to read whole texts. Suitable sections will be selected by those delivering lectures.*

Bradbury A. (2000) Successful Presentation Skills. Clays Ltd.

Cottrell, S. (2009) The Study Skills Handbook, 3rd edition, Palgrave

### **Other indicative reading**

Rose, J. (2007) The Mature Students Guide to Writing, 2nd edition, Palgrave

Macmillan, K & Weyers J (2011). The Study Skills Book. Pearson.

Williams, K (2009) Getting Critical, Palgrave

## **Employability skills – the Glyndŵr Graduate**

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Each module and programme is designed to cover core Glyndŵr Graduate Attributes with the aim that each Graduate will leave Glyndŵr having achieved key employability skills as part of their study. The following attributes will be covered within this module either through the content or as part of the assessment. The programme is designed to cover all attributes and each module may cover different areas.

### **Core Attributes**

Engaged  
Ethical

### **Key Attitudes**

Commitment  
Curiosity  
Confidence

### **Practical Skillsets**

Digital Fluency  
Organisation  
Critical Thinking  
Communication